

Appendix 2 – Ministry Letter Release (DRAFT)
[to be vetted by BC Hydro legal, prior to issuance]

[DATE]

Ministry of Transportation and Infrastructure
Suite 213 – 1011 4th Avenue
Prince George, BC
V2L 3H9

Attn: [REDACTED]
[REDACTED]

Re: Blanket Contract Order # 97357
Release # [REDACTED]
[Work Package Description]

Dear [REDACTED]:

This letter confirms BC Hydro's and the Ministry of Transportation and Infrastructure's (the "Ministry") agreement for the Ministry to proceed with the Work, as outlined herein.

The Work will be carried out in accordance with the terms outlined in the Implementation Agreement dated November 12, 2013, executed by the Ministry and BC Hydro.

The Work will include [Provide a short description of the Work].

The total [Estimate / Budget] for the Work is \$ _____, and is comprised of:

Provide a high-level breakdown of the Estimate/Budget, including contingency, etc.

The Work to be completed under this Release # [REDACTED] will be performed by the Ministry's Contractor(s), utilizing the Ministry's Contract Documents which will include the following BC Hydro Site C special provisions:

- i. Special Conditions:
[“Not Used” or Outline any special conditions to be included in the Ministry's Contract document]
- ii. BC Hydro's Site C Labour Workforce Provisions – define/reference as applicable to the Work package
- iii. Aboriginal Engagement will include [Outline the aboriginal inclusion / engagement / set-asides to be included in the Ministry's Contract documents]
- iv. Environmental Protection Plan requirements – define/reference as applicable to the Work package

- v. Safety Minimum Requirements – define/reference as applicable to the Work package
- vi. Include any other special provisions/conditions applicable to the Work package.

The Work will be procured / contracted by the Ministry in accordance with the Ministry's standard [Tendering and Contracting process / day labour process / etc.]

For Works that will be Tendered by the Ministry, the Ministry will obtain BC Hydro's approval on the Ministry's Award Summary document, prior to awarding a Contract to the successful Bidder.

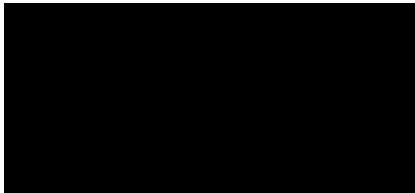
Sincerely,

[BCH Contact Person]
[Position]

By signing below, the Ministry acknowledges receipt of this letter, and agrees to carry out the Works as outlined herein:

_____ Date

cc:



Attachments:

- Scope document
- Budget / Estimate
- Site C Special Appendices
- Other information, as applicable to the Work package