

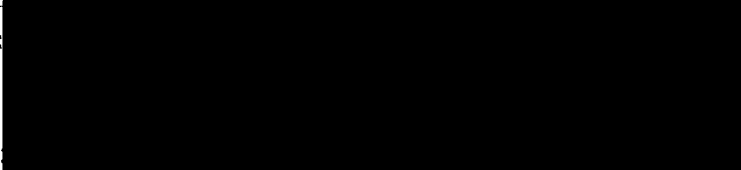
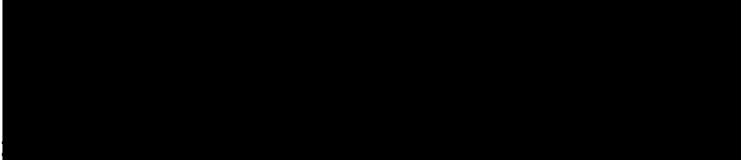
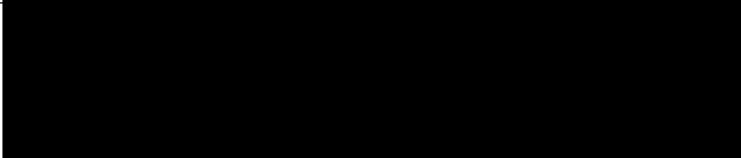
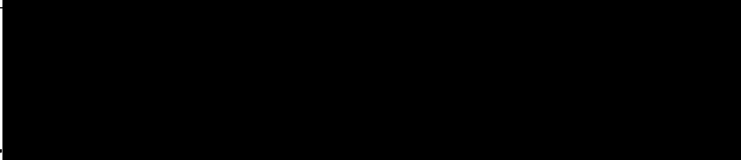
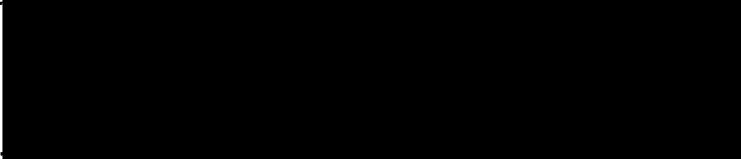
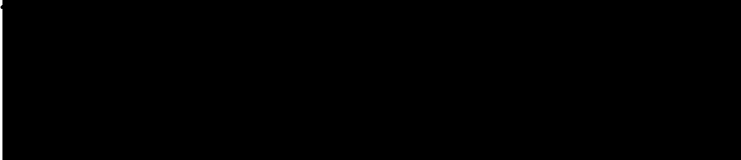
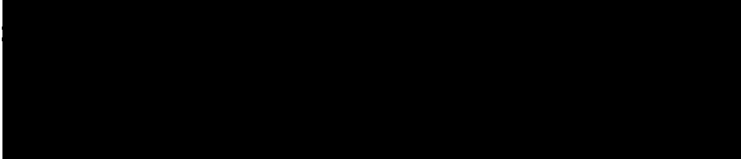
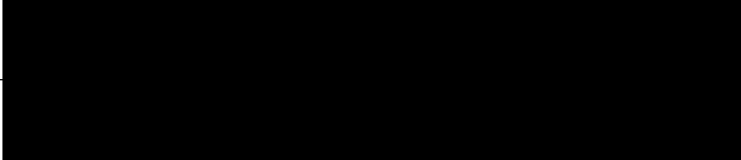
<p><b>1. PURPOSE</b></p>	<p>The purpose of this Contracting Plan is to obtain early internal stakeholder support and approval (at a summary level) for Procurement to commence Direct Award Negotiations with the [REDACTED] using the BC Hydro standard services agreement documents, prior to release. This Contracting Plan outlines:</p> <ol style="list-style-type: none"> <li>1) Basic contracting requirements;</li> <li>2) The procurement template selection;</li> <li>3) Expected Special Conditions or major deviations from General Conditions;</li> <li>4) Evaluation Approach;</li> <li>5) Procurement Schedule;</li> <li>6) Key Procurement risk factors and risk mitigation strategies for the Project Health Clinic for the Site C Project; and</li> <li>7) Approval process to complete and release the subject agreement for execution by BC Hydro Management.</li> </ol>
<p><b>2. PROJECT DESCRIPTION</b></p>	<p>The BC Hydro Site C First Nation Engagement Team, with Leadership approval, has offered [REDACTED] in its IBA negotiations, directed procurement mandates. One of the directed procurements offered is health care services in the health clinic (Clinic) at the worker accommodation facility (Camp). This project involves providing health care services to manage non-urgent health issues for the dam site workforce.</p> <p>The Clinic needs to be in operation on March 1, 2016 to coincide with the opening of the Camp. It will operate until the Camp closes at the end of 2022.</p> <p>[REDACTED] requires 60 days' notice to hire qualified medical professionals.</p>
<p><b>3. CONTRACT REQUIREMENTS</b></p>	<p><b>3.1 Scope of Work</b></p> <p>The Scope of Work will include:</p> <ul style="list-style-type: none"> <li>o Provision of all qualified, licensed and certified medical professionals;</li> <li>o Health care services for primary health care, occupational care and preventative care.</li> <li>o Coordination of care (limit demand on local health care services and providers);</li> <li>o Pharmaceutical storage, record keeping and management of dispensing;</li> <li>o Data collection and tracking (orders written and filled, specialist referrals, patient transfers, etc);</li> <li>o Reporting and record keeping;</li> <li>o Providing all medical equipment, consumables, furniture and all others materials necessary to provide the services;</li> <li>o Coordination with Northern Health Authority and other health care providers; and</li> <li>o Coordination with WorkSafe BC as required.</li> </ul> <p>Specify any additional info pertinent to this Work (as applicable) such as:</p> <ul style="list-style-type: none"> <li>- Engineering Design: The Clinic will be constructed by [REDACTED]</li> </ul>

	<p>[REDACTED]</p> <ul style="list-style-type: none"> <li>- Start-up &amp; Training: The BC Hydro Representative will do the kickoff and Site Orientation of all [REDACTED].</li> <li>- Acceptance &amp; Testing: The BC Hydro Representative will accept the Clinic staffing plan and schedule.</li> <li>- The Camp contractor will clean the Clinic daily on a scheduled basis.</li> </ul> <p><b>3.2 Projected Spend/ Schedule</b></p> <p>EAR No. <b>1115778</b> was approved December 2014 for an Expected Amount of [REDACTED] and sufficient funds are available within the project funding to cover this contract.</p> <p>The FID basis estimate for this contract is [REDACTED] the current Contract Requisition (CR) 577509 for [REDACTED] is based on negotiated pricing with [REDACTED] plus [REDACTED] contract contingency and is within the FID basis estimate.</p> <p>NOTE: There is no project contingency applied against this funding request.</p>
<p><b>4. MARKET SITUATION</b></p>	<ul style="list-style-type: none"> <li>• BC Hydro has a Camp at the Mica Dam and developed one at Meziadin Junction with the [REDACTED] on the Northwest Transmission Line (NTL). This is the first BC Hydro Camp with a Clinic requirement.</li> <li>• Market sounding was conducted with two other medical providers [REDACTED] to benchmark the scope and cost for the Clinic.</li> <li>• [REDACTED] has been able to demonstrate that they are capable of completing this work within budget and they operated the Clinic for the [REDACTED]</li> <li>• [REDACTED] declared that [REDACTED] was their partner of choice to perform this work.</li> </ul>
<p><b>5. CONTRACT PLAN</b></p>	<p><b>5.1 Sourcing Mechanism</b></p> <ul style="list-style-type: none"> <li>- This is a Direct Award in favour of [REDACTED]. BC Hydro has received the [REDACTED] standard agreement for legal counsel to compare it to BC Hydro's standard service template.</li> <li>- This is a onetime contract intended to last the duration of the construction project while the camp is in operation.</li> <li>- Clinic equipment, stationary and consumables prices were disclosed to BC Hydro by the contractor in order to verify the 8% administration cost on those items.</li> </ul> <p><b>5.2 Payment Mechanism</b></p> <ul style="list-style-type: none"> <li>- Medical staff will be paid at a daily rate. Overtime is calculated per hour.</li> <li>- Crew truck rental will be paid at a daily rate.</li> <li>- Consumables, maintenance, support, management, influenza program, equipment inspection, and pharmaceuticals and supplies restock will be charged on a monthly or annual basis at cost + 8%.</li> <li>- Clinic set-up cost will be paid by lump sum.</li> </ul>

	<p><b>5.3 Supplementary General Conditions</b>                  The following Supplemental General Conditions are anticipated:</p> <ul style="list-style-type: none"> <li>- Site C specific labour, aboriginal, safety, and environmental schedules were added as a requirement of the agreement.</li> </ul> <p><b>5.4 Aboriginal Involvement</b></p> <ul style="list-style-type: none"> <li>- This is a directed procurement in favour of the [REDACTED] is 51 % owned by [REDACTED]. It is expected that administrative work at the centre will be performed by [REDACTED] members. Reporting on the inclusion of aboriginal sub-contractors and employees is a component of the agreement.</li> </ul> <p><b>5.5 Innovation Focus</b> – This agreement will allow [REDACTED] member participation in providing health care services at the Camp.</p> <p><b>5.6 Sustainability</b> – This agreement is for the duration of when the Camp will be open. Until the end of 2022.</p> <p><b>5.7 Evaluation</b>                  Procurement and Project Management have met with the contractor on scope, specification, and pricing and determined that a competitive price and project delivery are achievable by the contractor. Safety and security of this contract will be under the Camp operator's Prime Contractor rules.</p> <p><b>5.8 Procurement Schedule</b>                  The procurement schedule is as follows:</p> <ul style="list-style-type: none"> <li>• Approve Contracting Plan and CR February 2016</li> <li>• Approve Recommendation for Award February 2016</li> <li>• Award contract February 2016</li> </ul> <p><b>5.9 Internal Approvals and Control in PassPort</b>                  This will be a single CR and work programme.</p> <p>Site C Leadership has received approval to execute this agreement with the [REDACTED]. This work will be shown in the Impact Benefit Agreement [REDACTED].</p>
<p><b>6. KEY RISKS AND MITIGATION</b></p>	<p><b>6.1 Key Risks</b>                  The risk reduction objectives of the contract are:</p> <ul style="list-style-type: none"> <li>• Procurement risk in finding an alternative contractor in the marketplace</li> </ul>

	<ul style="list-style-type: none"> <li>• Reduce schedule risk.</li> <li>• Contract costs and minimized with the service agreement.</li> <li>• Eliminate or minimize safety risk</li> <li>• Eliminate or minimize environmental risk</li> </ul> <p><b>6.2 Risk Mitigation</b></p> <p><b>6.2.1 Procurement Risk</b> – This risk will be mitigated through a directed procurement in favour of a medical provider benchmarked against other major medical providers.</p> <p><b>6.2.2 Schedule Risk</b> – The agreement needs to be executed 60 days prior to the Clinic being in operation in March 2016 in order for [REDACTED] to hire qualified medical professionals.</p> <p><b>6.2.3 Financial (Cost) Risk</b> – The cost may increase depending on health service demand. The health service demand is based on the estimated project workforce numbers for the duration of the contract.</p> <ul style="list-style-type: none"> <li>- The standard 2% or Cost of Living won't apply against this contract as increases are based on Government decisions regarding professional fees.</li> </ul> <p><b>6.2.4 Scope Creep Risk</b> – The health service requirements contemplated in this contract has been calculated based on the number of workers for the dam site based on May 2015 estimates.</p> <p><b>6.2.5 Payment Schedule Risk</b> – The payment risk is low, BC Hydro will be billed monthly.</p> <p><b>6.2.6 Insurance Requirements</b> –</p> <ul style="list-style-type: none"> <li>- Combined Medical Malpractice and General Liability Insurance for bodily injury, death or property damage up to Five Million Canadian Dollars (CAD 5,000,000) per event and in the aggregate;</li> <li>- Workers' Compensation and/or Employer's Liability covering Contractor's personnel for disease, injury or death; this insurance shall be in accordance with the governing laws of the jurisdiction where Services thereunder are performed or any other applicable jurisdiction.</li> </ul> <p><b>6.2.7 Work Risk</b> – The scope of the work in this contract relies on the Clinic being completed by ATCO and ready to occupy by March 1, 2016.</p> <ul style="list-style-type: none"> <li>- The Clinic is required to be operational when the Camp is open. If the Camp opening is delayed the schedule of this contract will follow it.</li> <li>- The permanent structure in the Camp is not expected to be available March 1, 2016. An interim clinic will be provided by ATCO until the full clinic is available in the Camp.</li> </ul> <p><b>6.2.8 Safety Risk</b> – Handling and disposing of medical and biological waste, contaminated materials or hazardous waste could be a safety risk under this contract.</p> <ul style="list-style-type: none"> <li>- The Camp contractor will provide infection control training and personal protective gear appropriate for their staff providing housekeeping and maintenance services for the Clinic interim and permanent facility.</li> <li>- [REDACTED] will abide by the BC Hazardous Waste Legislation and any other equivalent or additional regulations or legislation for the handling and disposal of hazardous waste.</li> </ul>
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	<ul style="list-style-type: none"> <li>- Minimal pharmaceutical drugs will be present on site and appropriate security under BC and Canadian legislation will be in place. A prescription system will be in place to dispense pharmaceutical drugs to Camp workers through a pharmacy in Fort St. John.</li> </ul> <p><b>6.2.9 Environmental Risk</b> – the contracted work exposes environmental risk to BC Hydro.</p> <ul style="list-style-type: none"> <li>- Environmental monitoring is in place to monitor conformance to the contractor plan.</li> </ul> <p><b>6.2.10 Labour Risk</b> – the contractor has inadequate labour resources to complete the services.</p> <ul style="list-style-type: none"> <li>- [REDACTED] must submit a proposed monthly Clinic staffing plan to Hydro's Representative two months in advance of requiring additional staff. This will be defined and agreed via monthly forward planning sessions. Hydro's Representative will have the authority to require more or less staff than proposed.</li> </ul> <p><b>6.2.11 Performance Security Risk</b></p> <ul style="list-style-type: none"> <li>- This is a BC Hydro standard Services contract, there is no requirement for securities.</li> </ul>
<p><b>7. NEGOTIATION &amp; EXIT STRATEGIES</b></p>	<p><b>Negotiations</b> – Several negotiation sessions have taken place to come to an agreeable staffing schedule and pricing. A draft standard BC Hydro service agreement is currently being drafted by BC Hydro legal counsel.</p>
<p><b>8. SUMMARY</b></p>	<p>Based on the assessment of the project requirements, market conditions and risks pertinent to this package, it is recommended that the subject Contracting Plan be approved.</p>

<b>APPROVAL:</b>		
Prepared by:		FEB 18, 2016 Date
Reviewed by:		Date
Approved by:		Feb 19 / 2016 Date
Approved by:		Feb 18, 2016 Date
Approved by:		19 Feb 2016 Date
Approved by:		Feb 18 2016 Date
Approved by:		Date
Approved by:		Date

Specify Requisition details. Use options to route for approval.



