

**Site C Review - Responses to questions raised by Deloitte
August 14th, 2017**

CONFIDENTIAL

No.																								
41	Date/Source of Question: Email from [REDACTED] August 14/17 1:25 pm																							
	Response provided by: [REDACTED]																							
	Functional Approver: [REDACTED]																							
	Question: List of key meetings, Terms of Reference for meetings																							
	<p>Response:</p> <p>Please see the list of Site C Project Key Meetings below. Key meetings do not have Terms of Reference.</p>																							
	<table border="1"> <thead> <tr> <th data-bbox="212 835 992 873">Meeting</th> <th data-bbox="992 835 1333 873">Frequency</th> </tr> </thead> <tbody> <tr> <td data-bbox="212 873 992 978">Site C Executive Update Meeting</td> <td data-bbox="992 873 1333 978">Weekly</td> </tr> <tr> <td data-bbox="212 978 992 1083">Key Decisions Meeting</td> <td data-bbox="992 978 1333 1083">Bi-Weekly (or more frequently if required)</td> </tr> <tr> <td data-bbox="212 1083 992 1188">Site C Accountability Meeting</td> <td data-bbox="992 1083 1333 1188">Monthly</td> </tr> <tr> <td data-bbox="212 1188 992 1293">Leadership Progression Meeting</td> <td data-bbox="992 1188 1333 1293">Monthly</td> </tr> <tr> <td data-bbox="212 1293 992 1398">Sub-Project Review Meeting</td> <td data-bbox="992 1293 1333 1398">Monthly</td> </tr> <tr> <td data-bbox="212 1398 992 1503">Main Civil Works Progression Meeting</td> <td data-bbox="992 1398 1333 1503">Monthly</td> </tr> <tr> <td data-bbox="212 1503 992 1608">Other Progression Meeting</td> <td data-bbox="992 1503 1333 1608">Monthly</td> </tr> <tr> <td data-bbox="212 1608 992 1713">Permitting, Aboriginal Relations, Environment and Regulatory Progression Meeting</td> <td data-bbox="992 1608 1333 1713">Monthly</td> </tr> <tr> <td data-bbox="212 1713 992 1818">Engineering Progression Meeting</td> <td data-bbox="992 1713 1333 1818">Monthly</td> </tr> <tr> <td data-bbox="212 1818 992 1938">Generating Station & Spillways Progression Meeting</td> <td data-bbox="992 1818 1333 1938">Monthly</td> </tr> </tbody> </table>		Meeting	Frequency	Site C Executive Update Meeting	Weekly	Key Decisions Meeting	Bi-Weekly (or more frequently if required)	Site C Accountability Meeting	Monthly	Leadership Progression Meeting	Monthly	Sub-Project Review Meeting	Monthly	Main Civil Works Progression Meeting	Monthly	Other Progression Meeting	Monthly	Permitting, Aboriginal Relations, Environment and Regulatory Progression Meeting	Monthly	Engineering Progression Meeting	Monthly	Generating Station & Spillways Progression Meeting	Monthly
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	Turbine & Generator Progression Meeting	Monthly
	Early Works & Highways Progression Meeting	Monthly
	Reservoir Progression Meeting	Monthly
	Design Change Notice Meeting	Bi-weekly
	Project Change Notice Meeting	Bi-weekly
	Project Status Meeting	Weekly
	Sub-Component Project Team Meetings	Weekly
	Large Contract Review Meetings	Monthly
	Project Change Notice Review Meetings	Weekly
	Leadership Team Meeting	Weekly
	Project Board Meeting	Quarterly (or as required)